

21st CENTURY DATA GOVERNANCE TASK FORCE

Established under

Act 136, Session Laws of Hawai'i (SLH) 2023 and S.R. 150 S.D.1 (2024)

May 28, 2025 Meeting Minutes – DRAFT

Hawai'i Dept of Health| 1250 Punchbowl Street. Rm 250| Honolulu, HI 96813

Members Present:

Derek Vale (DOH), Lisa Watkins-Victorino (EDU), Carla Hostetter (OHA), Rebecca Cai (ETS), Malia Taum-Deenik (DHS), Kara Plamann Wagoner (UH),

Other State Agency/Organization Staff and the Public:

Dulce Belen (DOH), Arthur Buto (HSGP), Kimberly Williams (DOH), Queen Smith (DOH)

I. Call to Order/Roll Call/Public Notice Quorum

- The meeting was called to order at 11:04 AM by Dulce Belen, DOH.
- Chair welcomed the taskforce members and guests.
- To ensure accurate roll call and recording, attendees were asked to enter their names and organization in the chat.

II. Approval of Meeting Minutes of April 16, 2025

- Meeting minutes were shared in the chat for review and approval. Minutes were approved without changes.

III. Status of SB742

- SB742 establishes a working group to address data sharing, not limited to ethnicity data.
- The bill has been approved by the legislature and is awaiting the Governor's signature.
- ETS requested funding to support coordination efforts, but no funding was approved.
- ETS is understaffed, with only two team members (including Rebecca Cai) and shortages in enterprise architects and secretaries.

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- Recommendation to request funding for additional staff in the next legislative session.
 - Suggestion to leverage paid internships through the Department of Labor and Industrial Relations (DLIR), which has successfully provided interns to DOH and DHS (Med-QUEST) in the past. The turnaround time for intern placement is approximately one to two months, depending on applicant availability.

IV. Discussion and Recommendations

The task force discussed transitioning to a working group under the State Data Task Force by June 2025 and reviewed the SPD-15 Readiness Assessment Survey to assess agency compliance with federal race/ethnicity data standards. The group emphasized retaining current members, inviting community organizations, and refining the survey to focus on primary systems while prioritizing Hawaii-relevant data. Additionally, a one-page transition plan will be drafted for the June 30, 2025 State Data Task Force meeting.

- **Key Points:**
 - Confirm existing agency participation and invite community groups (e.g., Papa Ola Lokahi, Hawaii State Commission on the Status of Women) to join the State Data Task Force working group.
 - Revise survey to include write-in options, Hawaii-specific subgroups (e.g., Native Hawaiian, Samoan), and a table for PII systems; clarify distribution to focus on one primary system per agency.
 - Seek federal and MENA category experts to guide SPD-15 implementation.
 - DOH to email transition plan to ETS before presenting at the June 30, 2025 State Data Task Force meeting.

V. Announcement(s)

- Communication will continue to come from 21st Century Data Governance Task Force until transition to ETS.
- Will continue to meet with this group and hopefully other stakeholders from other agencies and/or members of the community.

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- Transition Plan to be brought to Data Task Force on June 30th to provide understanding on scope of work and transfer group in the fall under State Data Task Force umbrella.
 - Survey Draft to be sent via email to the group.

VI. Adjournment

The meeting was adjourned at 11:59 am