

Hawaii SPD 15 Readiness Assessment Survey - DRAFT

Introduction

This survey supports Hawaii's efforts to prepare for compliance with the revised Office of Management and Budget (OMB) Statistical Policy Directive No. 15 (SPD 15), effective March 28, 2024. Hawaii is assessing the tools, systems, and processes state agencies currently use to collect and report race and ethnicity data to inform potential alignment with SPD 15 requirements. Additionally, we need State agencies' preliminary input on the feasibility of a statewide data standard to support future alignment and compliance. Your responses will help identify current practices, system capabilities, challenges, and perspectives, shaping Hawaii's planning process.

Section 1: Department and System Information

1. What is the name of your department?

- Please specify: _____

2. Does your department maintain one or more data systems that include resident information? (If selecting "Other," provide a brief description of the system or reason (e.g., "Third-party vendor system for employee data only").

- Yes (proceed to Question 3)
- No (skip to Section 2) –
- Other (e.g., external database, non-standard system; please describe): _____
 - If Other, does this system include Hawaii resident information?
 - Yes (proceed to Question 3)
 - No (skip to Section 2)

3. What are the names of the data system(s) your department uses to store Hawaii resident information:

Data System Name	Purpose (i.e. health records, education tracking)	Resident Volume	Collects race and ethnicity data	Collects multiple-race data	Reporting/Aggregation Method
1.	1.	<ul style="list-style-type: none">• 0–500• 501–2,500• 2,501–10,000• 10,001–25,000• 25,001–100,000• Over 100,000	<ul style="list-style-type: none">• Yes• No• Not Applicable• Other_____	<ul style="list-style-type: none">• Yes• No• Not Applicable• Other_____	<ul style="list-style-type: none">• Native Hawaiian prioritized,• Two or More Races• Separate Categories• Other_____

Data System Name	Purpose (i.e. health records, education tracking)	Resident Volume	Collects race and ethnicity data	Collects multiple-race data	Reporting/Aggregation Method
		<ul style="list-style-type: none"> Data not available (please explain): _____ Don't know 			
“+ Click to add another data system” (Repeats for each data system entry)					

Section 2: Subgroup Data Collection (per SPD 15 Requirements)

For the following questions, indicate whether your department breaks down race or ethnicity categories into subgroups, as encouraged by SPD 15. If yes, provide examples (e.g., “Samoan” for Other Pacific Islander).

7a. Do you break down American Indian or Alaska Native into subgroups?

- Yes, select all that apply:
 - Aztec
 - Maya
 - Navajo Nation
 - Blackfeet Tribe of the Blackfeet Indian Reservation of Montana
 - Other (please specify): _____
- No
- Not applicable

7b. Do you break down Asian into subgroups?

- Yes, select all that apply:
 - Chinese
 - Indian
 - Filipino
 - Vietnamese
 - Korean
 - Japanese

- ☐ Other (please specify): _____
- No
- Not applicable

7c. Do you break down Black or African American into subgroups?

- Yes, select all that apply:
 - ☐ African American
 - ☐ Nigerian
 - ☐ Ethiopian
 - ☐ Somali
 - ☐ Jamaican
 - ☐ Haitian
 - ☐ Other (please specify): _____
- No
- Not applicable

7d. Do you break down Hispanic or Latino into subgroups?

- Yes, select all that apply:
 - ☐ Mexican
 - ☐ Puerto Rican
 - ☐ Cuban
 - ☐ Dominican
 - ☐ Colombian
 - ☐ Salvadoran
 - ☐ Other (please specify): _____
- No
- Not applicable

7e. Do you break down Middle Eastern or North African into subgroups?

- Yes, select all that apply:
 - ☐ Iranian
 - ☐ Egyptian

- Lebanese
- Moroccan
- Syrian
- Algerian
- Other (please specify): _____
- No
- Not applicable

7f. Do you distinguish between Native Hawaiian and Other Pacific Islander groups?

- Yes, select all that apply:
 - Native Hawaiian
 - Samoan
 - Tongan
 - Guamanian or Chamorro
 - Fijian
 - Marshallese
 - Chuukese
 - Other (please specify): _____
- No
- Not applicable

7g. Do you break down White into subgroups?

- Yes, select all that apply:
 - German
 - Irish
 - Italian
 - Polish
 - English
 - French
 - Other (please specify and include applicable system(s)): _____
- No

- Not applicable

7h. Do you collect data on any other race or ethnicity groups not listed above? If yes, please specify: _____

Section 4: Readiness and Challenges for SPD 15 Requirements

8. How prepared is your department to update its processes to include the new Middle Eastern or North African (MENA) category required by SPD 15?

- Fully prepared, systems are compatible
- Partially prepared, assessing updates needed
- Not prepared, significant changes required
- Other (please specify): _____

9. What challenges does your department foresee in collecting and reporting SPD 15 race and ethnicity data, including subgroup details?

- Lack of tools or systems to capture subgroup data
- Insufficient staff training on SPD 15 requirements
- Low response rates or respondent reluctance to provide subgroup details
- Other (please specify): _____

10. What resources would your department need to align its data collection with SPD 15 requirements?

- Upgraded data systems or software
- Staff training on SPD 15 standards
- Funding for system updates or personnel
- Other (please specify): _____

11. Does your department have plans to train staff on SPD 15 race and ethnicity data collection requirements?

- Yes, developing new SPD 15-focused training
- Yes, updating existing training materials
- No plans yet
- Other (please specify): _____

Section 5: Perspectives on Potential Statewide Data Standard

12. Would a uniform statewide data standard for race and ethnicity data collection and reporting help your department align with SPD 15 requirements?

- Yes, it would improve efficiency and consistency
- No, agencies need flexibility in their methods
- Unsure, more information needed on implementation
- Other (please specify): _____

13. Should the Hawaii state legislature consider mandating adoption of the SPD 15 standard for all state agencies as part of future compliance efforts?

- Yes, a mandate would ensure timely compliance
- No, a mandate may be too restrictive
- Unsure, further analysis needed
- Other (please specify): _____

14. What approach should Hawaii consider developing a potential statewide data standard for SPD 15 compliance? (Select all that apply)

- Form a task force of department representatives
- Adopt a national or industry framework tailored to Hawaii
- Hire a third-party consultant to develop the standard
- Other (please specify): _____

15. What are the most critical factors to prioritize if Hawaii develops a statewide data standard for SPD 15?

- Interoperability with existing department systems
- Ease of use and minimal disruption to workflows
- Cost-effectiveness and resource availability
- Other (please specify): _____

16. What challenges might your department face in adopting a potential statewide data standard for SPD 15? (Select all that apply)

- Resistance to change from established processes
- Lack of funding or resources for system upgrades
- Inconsistencies in data quality or formats across agencies
- Other (please specify): _____

17. How could Hawaii support agencies in transitioning to a potential statewide data standard for SPD 15? (Select all that apply)

- Provide training and resources for implementation
- Implement a phased adoption schedule with milestones
- Establish a monitoring system to track compliance
- Other (please specify): _____

18. Who should be involved in planning a potential statewide data standard for SPD 15 in Hawaii? (Select all that apply)

- Representatives from all state agencies
- Technical experts from government and beyond
- Community organizations (e.g., Office of Hawaiian Affairs) or federal partners
- Other (please specify): _____

19. If a statewide data standard is adopted, how should Hawaii maintain and update it post- to ensure ongoing SPD 15 compliance? (Select all that apply)

- Establish a permanent oversight committee
- Conduct regular department feedback surveys
- Align with evolving national or industry standards
- Other (please specify): _____

Section 4: Future Planning Considerations

20. What additional information or support does your department need to prepare for SPD 15 requirements? (Select all that apply)

- Guidance on SPD 15 technical requirements
- Examples of best practices from other states or agencies
- Access to federal or state resources for implementation
- Other (please specify): _____