

21st CENTURY DATA GOVERNANCE TASK FORCE

Established under

Act 136, Session Laws of Hawai'i (SLH) 2023 and S.R. 150 S.D.1 (2024)

March 24, 2025 Meeting Minutes – DRAFT

Hawai'i Dept of Health | 1250 Punchbowl Street. Rm 250 | Honolulu, HI 96813

Members Present:

Derek Vale (DOH), Lisa Watkins-Victorino (EDU), Carla Hostetter (OHA), Rebecca Cai (ETS), Malia Taum-Deenik (DHS)

Other State Agency/Organization Staff and the Public:

Dulce Belen (DOH), Arthur Buto (HSGP), Kimberly Williams (DOH), Claire Prieto (DOH), Phan Sirivattha (DHS), Lance Ching (DOH), Melissa Kahili-Heede (POL), Tim Hosada (DOE), Ka'ohu Kawakami (POL), Trina Orimoto (GOV)

I. Call to Order/Roll Call/Public Notice Quorum

- The meeting was called to order at 3:02 PM by Derek Vale, Chair.
- Chair welcomed the taskforce members and guests.
- To ensure accurate roll call and recording, attendees were asked to enter their names and organization in the chat.

II. Approval of Meeting Minutes of February 26, 2025

- Meeting minutes were shared in the chat for review and approval. Minutes were approved.

III. Status of SB742

- First committee was approved. ETS thanked everyone for their support.
- Awaiting second approval and second hearing has not been scheduled.
- Hoping to close out Task Force and move forward with State Data Working Group by June 2025.

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IV. Discussion and Recommendations

- **SPD15 Compliance**

The SPD15 deadline of September 28, 2025, is when agencies will receive further guidance. The team discussed the need for a detailed level of collaboration on SPD 15 to ensure all aspects are thoroughly covered. All state agencies will be informed by their respective federal agency components about the action plan they need to comply with.

- **Standardizing Data Collection Methods & Framework around Data Equity**

- ETS emphasized the importance of having a comprehensive 360-degree view of all citizens to improve service delivery and data accuracy. The team proposed implementing a master data management system to reduce duplicate work and streamline processes. It was suggested that a data discussion is needed to garner interest from agencies on alignment and integration of data collection efforts. Agencies should first determine whether they cover race and ethnicity information, number of residents data, and to what extent this information is collected

Next Steps: ETS and DOH will draft a questionnaire to capture agencies' residents' volume information, data practices around race and ethnicity, and their interest in data integration.

V. Announcements

- Next Meeting will be on 4/16/2025

VI. Adjournment

The meeting was adjourned at 4:05 pm