

21st Century Data Governance Task Force

March 24, 2025

AGENDA

I. Call To Order

II. Review and Approval of February 26, 2025 Meeting Minutes

III. Status of Senate Bill742

IV. Discussion and Recommendations

V. Announcement

VI. Adjournment

21st CENTURY DATA GOVERNANCE TASK FORCE

Established under

Act 136, Session Laws of Hawai'i (SLH) 2023 and S.R. 150 S.D.1 (2024)

February 26, 2025 Meeting Minutes – DRAFT

Hawai'i Dept of Health | 1250 Punchbowl Street. Rm 250 | Honolulu, HI 96813

Members Present:

Derek Vale (DOH), Lisa Watkins-Victorino (EDU), Carla Hostetter (OHA), Rebecca Cai (ETS), Malia Taum-Deenik (DHS)

Other State Agency/Organization Staff and the Public:

Dulce Belen (DOH), Arthur Buto (HSGP), Kimberly Williams (DOH), Claire Prieto (DOH), Phan Sirivattha (DHS), Lance Ching (DOH), Queen Smith (DOH), Melissa Kahili-Heede (POL)

I. Call to Order/Roll Call/Public Notice Quorum

- The meeting was called to order at 9:03 AM by Derek Vale, Chair.
- Chair welcomed the taskforce members and guests.
- To ensure accurate roll call and recording, attendees were asked to enter their names and organization in the chat.

II. Approval of Meeting Minutes of February 26, 2025

- Meeting minutes were shared in the chat for review and approval. Minutes were approved.

III. Co-Chairs (DOE, DHS, DOE, & ETS) Report

The task force discussed the SPD15 action plan deadline in September 2025 and considered creating a standard approach for collecting race and ethnicity data across state agencies. They identified challenges such as resource limitations and the need for dedicated data collection efforts.

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IV. Reports from State Agencies

The discussion centered on the development of a statewide guideline, the creation of an implementation strategy, the challenges associated with data collection, and the review of relevant recommendations and values around Social Determinates of Health Data Standard.

Statewide Guideline: The task force emphasized the importance of developing the Social Determinants of Health Data Standard with input from all members. This standard will shape the framework for data collection and reporting across the state.

Implementation Strategy: To ensure the successful adoption of the guideline, the task force discussed creating a playbook for future systems development. This playbook will serve as a practical guide for stakeholders. Efforts will be made to promote the framework and make it actionable, integrating it into data practices.

Data Collection Challenges: The task force acknowledged several challenges in data collection, particularly in race and ethnicity reporting. To avoid double-counting, it is crucial to recognize multiple categories for individuals. Training on data collection standards will be provided to ensure accurate and consistent reporting.

Recommendations and Values: A review of the Office of Management and Budget (OMB) recommendations for equal tabulation was suggested. The task force highlighted the value of recognizing multiethnic and multigenerational households in data reporting. Additionally, it was noted that the term "part Hawaiian" should be avoided to ensure respectful and accurate representation.

V. Announcements

- Next Meeting TBD (will be towards end of March)

VI. Adjournment

The meeting was adjourned at 9:59 am

III

Senate Bill 742 Update



IV: Discussion & Recommendations

Proposed Action Plan for SPD 15 Compliance

Issue: How can different state agencies collaborate effectively to meet the SPD 15 compliance deadline on September 28, 2025?

Description: This propose action plan outlines steps for coordination, resource allocation, timeline development, collaboration, reporting, review, and unified standards implementation.



Coordination Hub

Create a central team to oversee collaboration and ensure alignment across all agencies. Identify staff from each agency to handle tasks



Timeline Development

Determine key milestones leading up to the September 28 deadline.



Collaboration and Communication

Schedule Inter-Agency Meetings: Hold regular meetings to discuss progress, share best practices, and coordinate efforts.



Engage Stakeholders

Ensure transparency and gather feedback from stakeholders.



Reporting and Documentation

Provide regular updates to 21st CDG and relevant stakeholders



Prepare Final Report

Compile a comprehensive report detailing compliance efforts and outcomes from each agency.

IV: Discussion & Recommendations

When and How on Transition Plan to State Data Office?

SDOH FRAMEWORK ASSESSMENT QUESTIONS



SDOH Framework Awareness

Is there a framework within the agency?

What are the key components and objectives?



Data Quality & Consistency

What measures ensure accuracy and consistency?

How are errors identified and corrected?



Data Sharing & Interoperability

What standards and protocols are used to facilitate interoperability and data exchange?



Training and Education

What training programs are available for staff related to SDOH data practices?



Community Engagement

How is community input used in collecting and applying SDOH data?

What methods integrate community feedback?

Objective: Create clear guidelines to ensure consistent implementation and improve collaboration across agencies around data equity.

V. Announcements

- Next Meeting TBD

V. Adjournment

- Next Meeting TBD

Thank You

