

21st Century Data Governance Task Force

February 19, 2025

AGENDA

I. Call To Order

II. Review and Approval of January 15, 2025 Meeting Minutes

III. Co-Chairs Meeting Summary Report

IV. Reports & Discussion from State Agencies

V. Announcement

VI. Adjournment

Meeting Minutes Review/Approval

21st CENTURY DATA GOVERNANCE TASK FORCE

Established under

Act 136, Session Laws of Hawai'i (SLH) 2023 and S.R. 150 S.D.1 (2024)

January 15, 2025 Meeting Minutes – DRAFT

Hawai'i Dept of Health | 1250 Punchbowl Street, Rm 250 | Honolulu, HI 96813

Members Present:

Derek Vale (DOH), Lisa Watkins-Victorino (EDU), Carla Hostetter (OHA), Rebecca Cai (ETS), Kara Plamann Wagoner (UH)

Other State Agency/Organization Staff and the Public:

Josh Quint (NHPI-3R), Dulce Belen (DOH), Arthur Buto (HSGP), Kimberly Williams (DOH), Claire Prieto (DOH), Tim Hosoda (DOE), Phan Sirivattha (DHS), Lance Ching (DOH), Samantha Scott, Christina Young

I. Call to Order/Roll Call/Public Notice Quorum

- The meeting was called to order at 10:04 AM by Derek Vale, Chair.
- Chair welcomed the taskforce members and guests.
- To ensure accurate roll call and recording, attendees were asked to enter their names and organization in the chat.

II. Approval of Meeting Minutes of December 18, 2024

- Meeting minutes were shared in the chat for review and approval. Minutes were approved.

III. Current Status of Report to Legislature

- Report to Legislature submitted on Friday, December 6, 2024
- Report to Legislature sent to task force members via email

IV. Review & Recommendations

The meeting focused on the establishment of data standards for social determinants of health (SDOH), compliance deadlines, and execution plans led by major departments. Key points of discussion included the role of the Data Task Force, the

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necessity of routine reviews, resource requirements, and the formation of sub working groups.

- **Data Standards for SDOH**

The meeting emphasized the importance of establishing and implementing standards for social determinants of health (SDOH) within various agencies. The focus is on practical, common-sense measures that can be widely adopted.

- **Role of the Data Task Force**

The role of the Data Task Force was defined to promote data standardization, with a particular focus on considering race, ethnicity, and language as critical components. This will ensure that data initiatives are inclusive and equitable.

- **Routine Reviews and Resource Needs**

The necessity of routine reviews was highlighted, despite the associated costs. The discussion also covered the need for additional resources to manage the workload effectively and ensure the successful implementation of data standards. The ETS will review all project spending and to maintain transparency and accountability.

- **Formation of Sub Working Groups & Collaboration**

Sub working groups will be formed within the State Data Task Force to address ongoing discussions and initiatives. These sub working groups will include representatives from the current working group to maintain continuity. Co-chairs consisting of DOH, DHS, DOE and ETS will advance data standardization initiatives to ensure standardized project reporting and coordination across agencies.

- **Two-Part Recommendation**

A two-part recommendation was made: first, implementing standards within agencies; and second, assessing the outcomes for underserved populations. Initial conclusions from these assessments are expected within one to two years.

- **Immediate Next Steps**

Task Force members are asked to identify the data standardization frameworks within their respective agencies and report their findings back to the team.

V. Announcements

- Next Meeting is February 19, 2025
- Next meeting agenda will talk about what formal recommendations are and if reporting will be on monthly or every other month basis.

VI. Adjournment: The meeting was adjourned at 10:28 am

Co-Chairs Summary Report

- **Emphasized the need to prioritize the SDOH category, with a particular focus on Race/Ethnicity due to urgent deadline.**
- **Highlighted the importance of identifying common standards across agencies.**
- **Plan for statewide application.**

SDOH FRAMEWORK ASSESSMENT QUESTIONS



SDOH Framework Awareness

Is there a framework within the agency?

What are the key components and objectives?



Data Quality & Consistency

What measures ensure accuracy and consistency?

How are errors identified and corrected?



Data Sharing & Interoperability

What standards and protocols are used to facilitate interoperability and data exchange?



Training and Education

What training programs are available for staff related to SDOH data practices?



Community Engagement

How is community input used in collecting and applying SDOH data?

What methods integrate community feedback?

Objective: Develop standardized SDOH guidelines to ensure consistent implementation and foster collaboration across agencies to enhance the effectiveness and efficiency of data used for services.

Announcements

- Next Meeting TBD

Adjournment

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