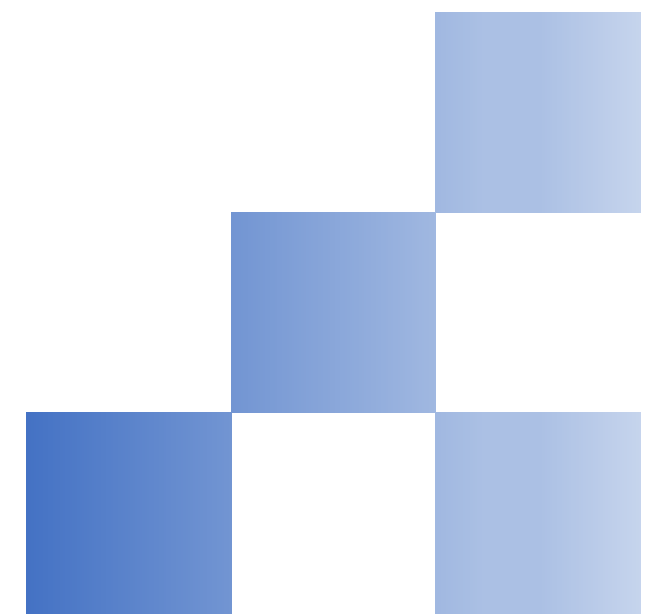




21st Century Data Governance Task Force Meeting

December 18, 2024
10 AM – 11 AM



AGENDA



- I. Call To Order
- II. Review/Approval of Meeting Minutes:
11.20.2024
- III. Current Project Status
- IV. Review of Requests for Legislative Support
- V. Overview of Roadmap
- VI. Adjournment
- VII. Announcements

21st CENTURY DATA GOVERNANCE TASK FORCE

Established under

Act 136, Session Laws of Hawai'i (SLH) 2023 and S.R. 150 S.D.1 (2024)

November 20, 2024 Meeting Minutes – DRAFT

Hawai'i Dept of Health| 1250 Punchbowl Street. Rm 250| Honolulu, HI 96813

Members Present:

Carla Hostetter (OHA), Chantelle Matagi (NHPI-3R), Derek Vale (DOH), Lisa Watkins-Victorino (EDU), Malia Taum-Deenik (DHS), Rebecca Cai (ETS)

Other State Agency/Organization Staff and the Public:

Josh Quint (NHPI-3R), Dulce Belen (DOH), Timothy Hosoda (DOE), Thomas Lee, Arthur Buto (HSGP), Kimberly Williams (DOH), Phan Sirivattha (DHS), Tao Feng (UH), Claire Prieto (DOH)

I. Call to Order/Roll Call/Public Notice Quorum

- The meeting was called to order at 10:04 AM by Derek Vale and Rebecca Cai, Co-Chairs.
- Co-Chairs welcomed the taskforce members and guests.
- To ensure accurate roll call and recording, attendees were asked to enter their names and organization in the chat.

II. Approval of Meeting Minutes of October 23, 2024

- Meeting minutes were shared in the chat for review and approval. Minutes were approved.

III. Current Status on Project Timeline

- SDOH Demographic Data Report Timeline slide provided and discussed
- Discussed the goal identified from the survey, to present key findings and primary issues for the assessment highlights in data practices to the Legislature.

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- Called out a need to ensure the Executive Summary pages are very clear to the Legislators.
- Discussed the need to finalize this report by the first week of December, to submit this to DOH Director for review
- Submission to Legislature is due 12/26, via the DOH Office of Planning and Director's Office.

IV. Review of the Report to the Legislature (Meeting Packet Shared in Chat)

- Findings
 - The findings reflect previous legislative fact-finding directives on demographic data collection, processing, and usage.
 - Key issues identified in data practices include:
 - Inconsistent data collection
 - Need for standardization.
 - Heavy reliance on administrative records
 - Inconsistent application of standards
 - Barriers in data collections methods
 - The most commonly used systems submitted were Oracle and Microsoft.
 - Regarding SPD15, some programs are already collecting data at a granular level consistent with the federal standard, while others are unaware of the updated SPD15 standards.
 - There is a need for consistent categories and a specific standard for reporting multiracial data.
- Recommendations
 - Seven recommendations were identified overall. The taskforce suggested an immediate focus on the first two priorities—standardization and training—due to their critical importance for the implementation of SPD15.
 - Identified Priorities list:
 1. Standardize Data Collection Methods and Enhance Data Quality
 2. Enhance Training, Capacity Building & Educate on SPD15 Standards
 3. Establish Interagency Data Linkages
 4. Improve Data Sharing Protocols and Ensure Data Privacy
 5. Foster a Data-Driven Culture
 6. Increase Funding Resources for Data Use
 7. Statewide Standards Enforcement

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- Clarify timelines for adopting SPD15 updates.
- Communicate gradual implementation plans to state agencies.
- Suggest funding allocation to Legislature for setting standards, training, and implementation.
- Develop a statewide master record to prevent redundant data collection.
- Seek legislative authority for enforcement and cost estimates.
- Use DXP P20 project as an effective model for data exchange.
- Standardize multi-racial data collection and reporting.
- Ensure compliance by obtaining tools and resources and testing them with two agencies.
- Collaborate across state agencies for implementation plans.
- Prioritize short-term and long-term goals.

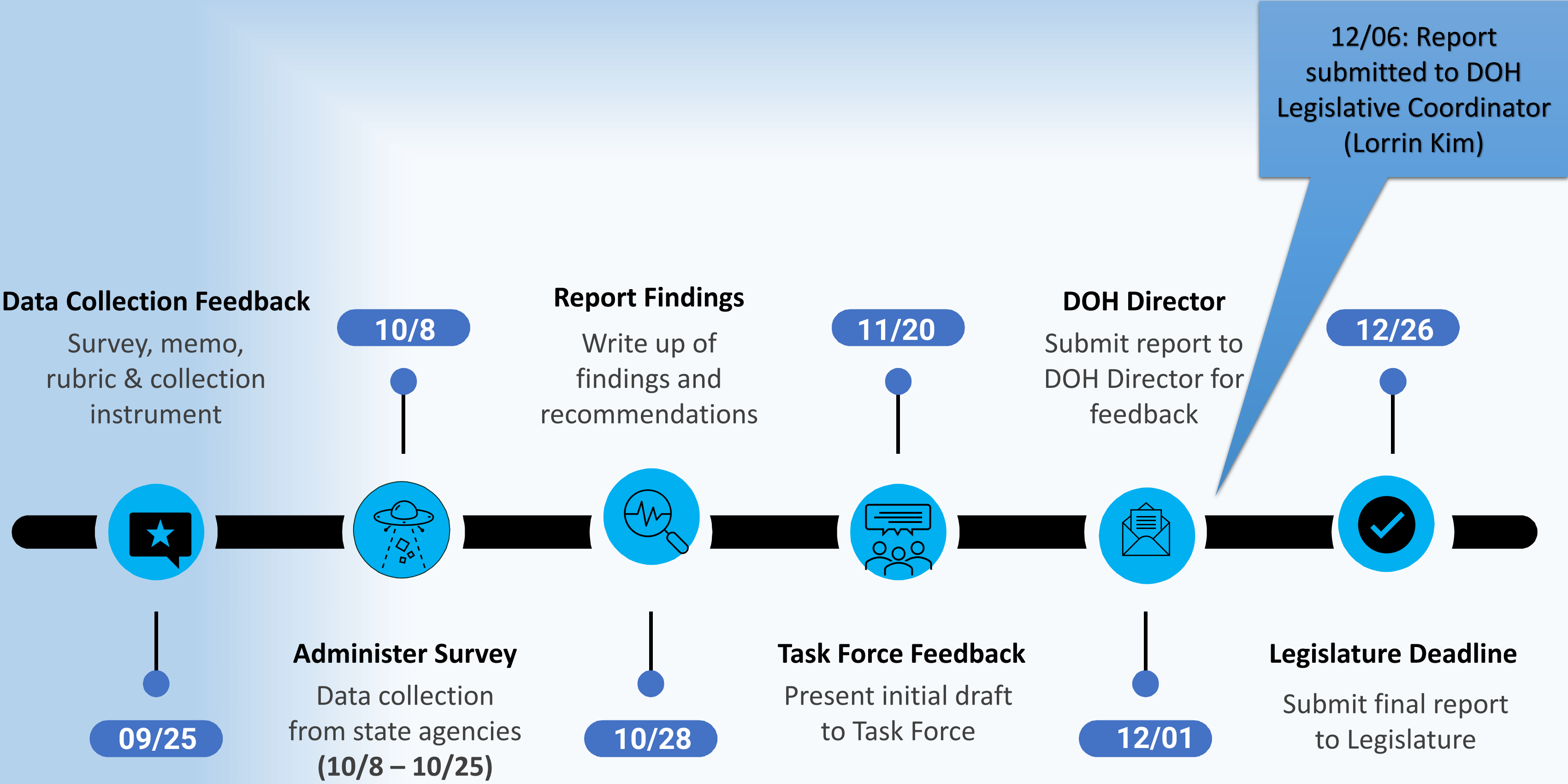
V. Announcements

- Next Meeting is December 18, 2024

VI. Adjournment

- The meeting was adjourned at 11:02 am

SDOH Demographic Data Report Timeline



Requests for Legislative Support



Continuous Monthly Meetings

Extend Task Force meetings for a detailed action plan/road map and involve more state agencies under ETS leadership.



Funding

Allocate funds for workforce development, operational enhancements, and modernizing information infrastructure.



New Legislation

Consider laws for mandates and enforcement tied to ETS technology approvals, including public transparency and accountability provisions.

SPD15 Standardization & Implementation Roadmap (Taskforce Recommendations)

YEAR 1

PLANNING & PREPARATION

Form Task Force, establish governance, develop project plan, and conduct stakeholder analysis.

YEAR 2

INITIAL IMPLEMENTATION

Start phased implementation, conduct training, monitor progress, and gather feedback

YEAR 3

FULL IMPLEMENTATION

Complete implementation, ensure quality assurance, conduct evaluations, and maintain stakeholder engagement.

YEAR 4

OPTIMIZATION AND SUSTAINABILITY

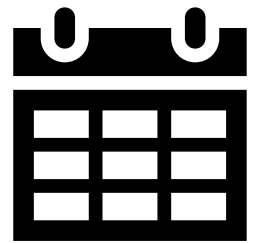
Optimize processes, integrate standards into operations, and conduct ongoing training and development. *(SPD15 must be fully implemented by March 2029)*

Initial 6-Month Phase of SPD15 Rollout

All activities and timelines are subject to consensus agreement and legislative approval



ANNOUNCEMENTS



Next Meeting: January 15, 2025



Next Steps: Revisit membership, meeting format, and prospective meeting dates

ADJOURNMENT