



## 21<sup>st</sup> CENTURY DATA GOVERNANCE TASK FORCE

[Act 136, Session Laws of Hawai'i \(SLH\) 2023](#) & [Senate Resolution 150. S.D.1](#)

Wednesday, November 20, 2024

10:00 AM – 11:00 AM

*The 21st Century Data Governance Task Force will be meeting remotely using interactive conference technology. The public is welcome to participate as follows:*

### **Zoom Virtual Meeting Room Information**

Meeting ID: 811 7275 7019

Meeting Passcode: 120907

[Click here to join the meeting](#)

<https://hawaii-gov.zoom.us/j/81172757019?pwd=aUNSK1VhZDE5TFBFUnBjMjZHVGP5dz09>

**To Join by Phone:** Dial: +1 (669) 444-9171; Meeting ID: 811 7275 7019; Passcode: 120907

### **Public In-Person Meeting Location**

Department of Health, Kinau Hale

1250 Punchbowl Avenue, Room 250

Honolulu, HI 96813

Meeting materials are available in advance of the meeting at:

<https://data.hawaii.gov/21st-century-data-governance/>

**NOTE: THIS MEETING WILL BE RECORDED**

### **AGENDA**

- I. **Call To Order, Public Notice, Quorum** (non-action item)
- II. **Review and Approval of Meeting Minutes** (action item)
  - a. October 23, 2024 Meeting Minutes
- III. **Current Status on Project Timeline**

#### **Upcoming Deadlines**

- Taskforce review of report and findings: 11/20
- Submission to Director of Health: Week of 12/01
- Submission to Legislature: 12/26

**Completed Tasks:**

- Pilot and finalize survey, rubric & memo: 09/26 -10/7 (10 days)
- Survey administration to all state agencies: 10/8 – 10/25 (24 days)
- Write up of report findings and recommendations: 10/28 - 11/13 (17 days)

**IV. Review of the Report to the Legislature:**

- a. **Summary of Key Findings:** Highlight the most important discoveries from the report.
- b. **Recommendations:** Outline of main recommendations.
- c. **Submission Timeline:** Confirm the timeline for submitting the final report to the Legislature.

**V. Announcement(s)** (non-action item)

- Next Meeting: Wednesday, December 18, 2024
- Next Steps: Identify the immediate actions to be taken post-submission.

**VI. Adjournment** (non-action item)**Request for auxiliary aid/service accommodation**

If you need an auxiliary aid/service or other accommodation due to a disability, contact Kimberly Williams at 808-792-3810 or [Kimberly.williams@doh.hawaii.gov](mailto:Kimberly.williams@doh.hawaii.gov) as soon as possible, preferably by 11/15/2024. Requests made as early as possible have a greater likelihood of being fulfilled" <https://oip.hawaii.gov/dcabs-revised-disability-access-statements-to-add-to-meeting-notices/>

NOTE: Agenda and a copy of Act 136 and Senate Resolution 150 S.D.1 will be available for review at: <https://data.hawaii.gov/21st-century-data-governance/>

**Rescheduled/Cancelled Meetings (Virtual)**

If the meeting is disconnected/terminated, the meeting will automatically be recessed for 30 minutes. After 30 minutes, attempt to log on again. If connection has not been restored after 30 minutes, the meeting will be terminated and rescheduled. Please provide your contact information to [kimberly.williams@doh.hawaii.gov](mailto:kimberly.williams@doh.hawaii.gov) if you would like to be notified when a rescheduled meeting will take place.

**Public Participation****Written testimony**

Public comments and written testimony may be submitted prior to the meeting via the following:

In-person: Board, Hawaii State Department of Health, 1250 Punchbowl Avenue, Room 250, Honolulu, HI 96813;

US Postal Mail: Hawaii State Department of Health, 1000 Bishop Street, Room 2<sup>nd</sup> Floor,  
Honolulu Hawaii 96816;

Fax: 808-586-8347; or

Email: [kimberly.williams@doh.hawaii.gov](mailto:kimberly.williams@doh.hawaii.gov)

The HDOH does not discriminate on the basis of race, color, sex, national origin, age, or disability, or any other class as protected under applicable federal or state law, in administration of its programs, or activities, and, the Department of Health does not intimidate or retaliate against any individual or group because they have exercised their rights to participate in actions protected, or oppose action prohibited, by 40 C.F.R. Parts 5 and 7, or for the purpose of interfering with such rights.

If you have any questions about this notice or any of the Department's non-discrimination programs, policies, or procedures, you may contact:

Valerie Kato  
Acting Non-Discrimination Coordinator, Hawaii Department of Health (HDOH)  
1250 Punchbowl Street  
Honolulu, Hawaii 96813  
(808) 586-4400  
[doh.nondiscrimination@doh.hawaii.gov](mailto:doh.nondiscrimination@doh.hawaii.gov)

If you believe that you have been discriminated against with respect to a Department of Health program or activity, you may contact the Non-Discrimination Coordinator identified above.

To request language interpretation or accessibility for HDOH programs or this document, or public meetings, please contact the HDOH Non-Discrimination Coordinator at [doh.nondiscrimination@doh.hawaii.gov](mailto:doh.nondiscrimination@doh.hawaii.gov) or (808) 586-4400. Please allow sufficient time for HDOH to meet accommodation requests. Individuals may request oral interpretation services to request a written translation of this document.