

# 21<sup>st</sup> CENTURY DATA GOVERNANCE TASK FORCE

Established under  
Act 136, Session Laws of Hawai'i (SLH) 2023 and S.R. 150 S.D.1

## August 29, 2024 Meeting Minutes - DRAFT

Hawaii Dept of Health | 1250 Punchbowl Street. Rm 250 | Honolulu, HI 96813

### **Members Present:**

Archana Pant, Carla Hostetter, Claire Prieto, Derek Vale, Katia Worley, Lance Ching, Mary Alice Evans, Nanet Alers Barreto, Naomee Kong, Phan Sirivattha, Rebecca Cai, Tellie Matagi, Zowey Cachola

### **Others (Public):**

Christina Young, Dulce Belen, Joshua Quint, Ka'imipono Hanohano, Kalei Clark, , Kimberly Williams, Timothy Hosoda, Todd Nicholas,

<p><b>1. Call to Order/Roll Call/Public Notice Quorum</b></p> <ul style="list-style-type: none"><li>• The meeting was called to order at 10:05 AM by Derek Vale, Chair.</li><li>• Derek welcomed the taskforce members and guests.</li><li>• Derek confirmed there was enough quorum to proceed with the meeting.</li><li>• Derek reiterated the purpose of the Task Force, which is to assess and collect uniform data by state agencies around social determinants of health and provide recommendations to the Legislature.</li></ul>
<p><b>2. Approval of Meeting Minutes of November 29, 2023</b></p> <ul style="list-style-type: none"><li>• Meeting minutes was shared on the screen for review and approval. Minutes was approved.</li></ul>
<p><b>3. Addition of relevant members to the Task Force</b></p> <ul style="list-style-type: none"><li>• Recognized the attendance of representatives from the Department of Education (DOE) and the Department of Human Services (DHS).</li><li>• Emphasized the need for other community members who can provide relevant experience towards achieving the goals of the 21st Century Data Governance Task Force</li><li>• Mary Alice shared that Sen. Aquino checked to ensure that the Senate Resolution 150 was enough to carry on the purpose of the original bill.</li></ul>
<p><b>4. Review of Letter to Legislature</b></p> <p>Not reviewed</p>

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## **5. Review of Senate Concurrent Resolution (S.C.R. No. 5)**

Members shared the history SCR 5, which was initiated by the Office of Hawaiian Affairs (OHA) and led to the formation of the 21st Century Data Governance Committee. They also mentioned the involvement of Papa Ola Lokahi and the NHPI 3R initiative.

There was confusion about the lack of invitations to key stakeholders and concerns were raised over the delayed discussion of the Office of Management and Budget's (OMB) new guidance. The discussion emphasized the historical and further disaggregation of NHPI data, and that Hawaii is recognized as a leader in this area. The need for collaborative partnerships between government and community was stressed, along with a request for clarity on stakeholder inclusion.

Derek noted that this was the second meeting since November 29, 2023, with plans to meet monthly. There was a discussion on how to involve more community organizations, and members suggested adding names for those interested in future meetings. Papa Ola Lokahi was invited to join the task force by a majority vote.

## **6. Verbal report out on agency data standards**

Derek informed the task force that dedicated staff from the Department of Health would assist with the process of standardizing data standards. The primary goal is to evaluate the current social determinants of health (SDOH) data held by various agencies, identify key limitations, and plan for data disaggregation. The initial focus will be on race and ethnicity values, with potential further examination of language and other key determinants such as Sexual Orientation and Gender Identity (SOGI) variables. Derek proposed developing a simple questionnaire or rubric to gather information on SDOH data from the involved agencies, which will be discussed in the next meeting. Feedback from agencies and stakeholders on the best methods to gather this information was invited.

Data sharing discussion emphasized the importance of streamlining the efforts. It was highlighted that sharing data across departments can speed up the collection process and ensure that citizens receive services efficiently. Once information is collected by one department, it can be shared with other agencies to avoid redundancy, making the process more effective and less burdensome for agencies and communities.

It was clarified that the new federal standards encourage greater disaggregation of data, which is beneficial for more accurate representation and better service provision.

## **7. Review the requirements of Act 136, Session Laws of Hawaii 2023, and discussion.**

Derek read the requirements of the 2023 session laws and emphasized that the goal is to draft a report well ahead of the legislative session, with monthly meetings planned. DOH will prepare an initial draft of the template for information

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gathering, to be shared with members for comments and discussed in the next meeting. A motion was passed to proceed with this plan, and the task force will also engage community group members to ensure their voices are included.

A member noted the difficulty in obtaining comprehensive responses for the SCR5 due to numerous datasets within each agency. Workaround this such as the following were suggested:

- Start developing the template now to gather feedback.
- Implementing a preliminary template immediately to guide new systems, which can later be replaced with the formal template.
- Proposed using the new OMB federal standard as a starting point. (Copy of the SPD15 was shared in the chat)

The discussion highlighted the importance of starting early and incorporating stakeholder feedback to ensure a comprehensive approach to data collection and standardization.

## 8. **Announcement(s)**

Next meetings are scheduled for September 25, October 23, November 20, and December 18. Copies to be shared later.

## 9. **Adjournment**

The meeting was adjourned at 10:54 am.