



## 21<sup>st</sup> CENTURY DATA GOVERNANCE TASK FORCE

[Act 136, Session Laws of Hawai'i \(SLH\) 2023](#) & [Senate Resolution 150. S.D.1](#)

Wednesday, September 25, 2024

10:00 AM – 11:00 AM

*The 21st Century Data Governance Task Force will be meeting remotely using interactive conference technology. The public is welcome to participate as follows:*

### **Zoom Virtual Meeting Room Information**

Meeting ID: 811 7275 7019

Meeting Passcode: 120907

[Click here to join the meeting](#)

<https://hawaii-gov.zoom.us/j/81172757019?pwd=aUNSK1VhZDE5TFBFUnBjMjZHVGP5dz09>

**To Join by Phone:** Dial: +1 (669) 444-9171; Meeting ID: 811 7275 7019; Passcode: 120907

### **Public In-Person Meeting Location**

Department of Health, Kinau Hale

1250 Punchbowl Avenue, Room 250

Honolulu, HI 96813

Meeting materials are available in advance of the meeting at: <https://data.hawaii.gov/21st-century-data-governance/>

**NOTE: THIS MEETING WILL BE RECORDED**

### **AGENDA**

- I. **Call To Order, Public Notice, Quorum** (non-action item)
- II. **Review and Approval of August 29, 2024, Meeting Minutes** (action item)
- III. **Welcome from 21st Century Data Governance** (non-action item)
- IV. **Announcement of additional Task Force members & recommendations** (action item)
  - Department of Education, Lisa Watkins-Victorino
  - University of Hawaii, Department of Human Services. Malia Taum-Deenik
  - University of Hawaii, Kara Plamann Wagoner
- V. **Review and approval of Project Plan** (action item)
  - Important deadlines:
    - Pilot and finalize survey, rubric & memo: 09/26 -10/7 (10 days)

- Survey administration to all state agencies: 10/8 – 10/25 (18 days)
- Write up of report findings and recommendations: 10/28- 11/13 (17 days)
- Taskforce review of findings: 11/20
- Submission to Director of Health: Week of 12/01
- Submission to Legislature: 12/26

**VI. Discussion and approval of communication plan on how to inform state agencies of pending data collection (action item)**

- Per [Senate Resolution 150 SD1](#), all state agencies must share their current demographic data collection, processing, retention and sharing procedures

**VII. Presentation and recommendations: (action item)**

- Assessment & tool for demographic, social determinants of health, and state trust data collection practices by state agencies; rubric; and memo

**VIII. Announcement(s) (non-action item)**

- Next Meeting: Wednesday, October 23, 2024
- Status report on survey response rate/feedback

**IX. Adjournment (non-action item)**

**Request for auxiliary aid/service accommodation**

If you need an auxiliary aid/service or other accommodation due to a disability, contact Kimberly Williams at 808-792-3810 or [Kimberly.williams@doh.hawaii.gov](mailto:Kimberly.williams@doh.hawaii.gov) as soon as possible, preferably by 09/20/2024. Requests made as early as possible have a greater likelihood of being fulfilled" <https://oip.hawaii.gov/dcabs-revised-disability-access-statements-to-add-to-meeting-notices/>

NOTE: Agenda and a copy of Act 136 will be available for review at: <https://data.hawaii.gov/21st-century-data-governance/> or at 1250 Punchbowl Street, Room 443, Honolulu, Hawaii 96813 on and after September 25, 2024.

**Rescheduled/Cancelled Meetings (Virtual)**

If the meeting is disconnected/terminated, the meeting will automatically be recessed for 30 minutes. After 30 minutes, attempt to log on again. If connection has not been restored after 30 minutes, the meeting will be terminated and rescheduled. Please provide your contact information to [kimberly.williams@doh.hawaii.gov](mailto:kimberly.williams@doh.hawaii.gov) if you would like to be notified when a rescheduled meeting will take place.

## **Public Participation**

### **Written testimony**

Public comments and written testimony may be submitted prior to the meeting via the following:

In-person: Board

US Postal Mail: Hawaii State Department of Health, 1250 Punchbowl Street, Honolulu, HI, 96813 - Room 443,

Fax: 808-586-8347

Email: [kimberly.williams@doh.hawaii.gov](mailto:kimberly.williams@doh.hawaii.gov)

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Valerie Kato

Acting Non-Discrimination Coordinator, Hawaii Department of Health (HDOH)

1250 Punchbowl Street

Honolulu, Hawaii 96813

(808) 586-4400

[doh.nondiscrimination@doh.hawaii.gov](mailto:doh.nondiscrimination@doh.hawaii.gov)

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