DATA TASK FORCE MEETING - DRAFT
June 17, 2024

Meeting was held via Microsoft Teams (videoconference interactive conferencing technology).
Physical location: 1151 Punchbowl Street, Conference Room B-30, Honolulu, Hawai'i

<u>Members Present</u>
Rebecca Cai, Office of Enterprise Technology Services (ETS)
Mai Nguyen Van, Judiciary
Timothy Hosoda, Department of Education
Steve Sakamoto, Department of Health
Dr. Eugene Tian, Department of Business, Economic Development and Tourism
Sandra Furuto, University of Hawai'i
Thomas Lee, Hawai'i Data Collective
Kaimana Walsh, Hawai'i Green Growth
Representative Amy Perruso, State House
Torrie Inouye, Bank of Hawaii

<u>Members Excused</u>
Ranjani Starr, Department of Human Services

<u>Other Attendees</u>
Javzandulam Azuma
Susan Bannister

I.   Call to Order

        Quorum established meeting was called to order at 3:04 p.m.

II.   Public Testimony

        None.

III.   Progress Update: Policies, Tools Recommendation

        Chair Cai provided an update on key areas. Five deliverables will be ready for review by
        the next Data Task force meeting. Research and recommendation on tools are on track.
        Research shows that no company or organization uses one single cloud. So, each
        department's existing cloud services or systems will not be replaced. Recommend that
        the state have one cloud service over all departments in a federated way to share
        facilitated data sharing and facilitate interdepartmental decision making and evidence-
        based policymaking when there is a need for data across different departments.

Statewide data and AI standards for governing the data use will need to be set. Each cloud would have its own governance tools, will need to have universal data access control, able to allow and enable cross data platform, and have a built-in leading machine learning engine.

Member Sakamoto asked if data visualization would be a component of the machine learning engine. The geospatial data should also be part of the visualization. Chair Cai agreed.

Member Walsh asked how this state-wide cloud affects the statewide GIS program. Chair Cai stated that the GIS is a critical component. Whatever platform is used statewide will have to be able to ingest the data coming from Azure. Member Walsh asked about generative AI impact to natural resources. Chair Cai agreed that it should be included. Member Walsh will provide information on how AI impacts climate and the environment.

Member Hosoda asked how the cost for the multi cloud capability be divided among the departments. Chair Cai does not know yet.

IV.   Data and AI Literacy Training Topics

Chair Cai recommended that data literacy training should focus on literacy and not proficiency. Help the public and staff understand key terms, common misconceptions in data, why data is collected, etc. AI literacy should avoid technical training. It should equip employees to better serve the public. Member Sakamoto will share some training samples. He suggested adding Project Management training as well. Departments will need to manage the data and ensure they are following proper guidelines and ensure data is used in a secure manner. Member Lee noted that at the Hawaii Data and AI Summit, Finland created an open source elements of AI. He shared the link.
[A free online introduction to artificial intelligence for non-experts (elementsofai.com)](http://elementsofai.com)

V.   Action Plan for Senate Resolution No. 69 – Urging the Office of Enterprise Technology Services to Improve the state of Hawaii's open data portal by increasing and expanding the data sets available on the open data portal, centralizing all open data sets of all state departments onto the open data portal, and continually updating the data sets for accuracy and recency of public accessible data.

Member Nguyen Van recommended that the data be restricted to existing data and separate the additional data sets from the request. This will help identify what is grandfathered in and available in the data portal. Each department may have its own challenges to identify what they would feel comfortable adding to the portal and have different approval processes.

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Chair Cai will prepare a memo to departments in reference to Senate Resolution 69 and a request to designate an Open Data coordinator. The coordinator will be the lead in overseeing their open data and should be able to make decisions on the type of data to make available. Will also ask for their advice on the best approach to identify additional data sets and expand data types for their departmental data.

VI.   Next Meeting Plans

Review policies and updates.

VII.   Announcements

Next scheduled meeting: September 16, 2024

VIII.   Adjournment

The meeting adjourned at 4:02 p.m.